



**ANNUAL GENERAL MEETING OF HEBDEN BRIDGE ARTS FESTIVAL LTD**  
**HELD ON MONDAY 6TH MARCH 2023 AT 7.00PM**  
**AT HEBDEN BRIDGE TOWN HALL**

**Members of the Company Present:** Rachel Jones, Jessica Burroughs, Amanda Dalton, Pat Weller, Tom Snape, Joëlle McNichol, Rachel Coleman, Scarlet Cranham, Duncan Stuart.

**Members of the Company Apologies:** Hannah Kay

**In Attendance:** Rebekah Fozard (Creative Producer), Lisa Graham (Company Secretary), Sarah Helliwell (Auditor)

The meeting started at 7.00pm

**1. Welcome**

RJ welcomed everyone to the AGM and noted that Sarah Helliwell, a Director from Cresswells, our accountants / auditors, was in attendance.

**2. Acknowledgement of those present and confirmation that a quorum (of five) has been achieved.**

With nine Board Members present the meeting was declared quorate.

**3. Co-Chair to receive any apologies for absence.**

Apologies were received from Hannah Kay.

Georgina Jessop resigned as a Trustee with effect from 23 January 2023.

**4. Members to consider and sign off minutes of 2022 AGM (matters arising), via ordinary resolution.**

The minutes were agreed as a true and accurate record, with no matters arising, and signed by Co-Chair RJ.

**5. Members to receive, consider, and adopt (via ordinary resolution) the Chairman's Report for year ended 31st December 2022.**

The Chairman's Report was received, considered, and adopted by the Board.

**6. Members to receive, consider, and adopt (via ordinary resolution) Annual Accounts for year ended 31st December 2022.**

The Unaudited Financial Statements for year ended 31st December 2022 was received, considered, and adopted by all the Board.

**7. Re-election of management committee (board) members who have already served an initial 3-year term: Rachel Jones (via ordinary resolution).**

The Board agreed to the re-election of Rachel Jones.

**8. Re-appointment of the company's accountants: Cresswells Accountants (UK) Limited, 12 Market Street, Hebden Bridge, West Yorkshire HX7 6AD (via ordinary resolution).**

The Board agreed to re-appointment of Cresswells Accountants (UK) Limited.

The meeting was declared closed at 7.10pm

Signed by Co-Chair	Rachel Jones
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